



ARPA GRANT APPLICATION - SECONDARY METERING
Utah Board of Water Resources

(FOR OFFICE USE ONLY)	Rev. 03/10/22
Application Number:	<input type="text"/>
Date Received:	<input type="text"/>

INTRODUCTION:			
<p>This application is for eligible entities to apply for grant funds made available by the American Rescue Plan Act (ARPA) to the Utah Board of Water Resources, for the purchase and installation of secondary water meters on existing, unmetered pressurized systems. To review and download the statute governing eligibility, distribution and use of the funds, click the following web link: H.B.242 Secondary Water Metering Amendments</p>			
APPLICATION INSTRUCTIONS:			
<p>(1) Fill out the application.</p> <p>(2) Attach a detailed cost estimate of proposed secondary metering project from a licensed professional engineer, a project map, and any other pertinent information.</p> <p>(3) Sign and date the completed application.</p> <p>(4) Email the completed application to: secondarymetergrants@utah.gov</p>		<p>(5) optional mailing address: <i>(email is preferred)</i></p> <p>Shalaine DeBernardi, Project Funding Section Manager Utah Division of Water Resources PO Box 146201 Salt Lake City, UT 84114 801-652-1668 (shalainedebernardi@utah.gov)</p>	
CONTACT INFORMATION:			
Applicant (Irrigation Company, Municipality, District, etc.)			Federal Tax ID Number
Official Business Address	City	State	Zip Code
President, Chairman, Mayor, etc. (First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Primary Contact (If different from President, Chairman, Mayor, etc. above)	Phone	Email Address	
Address	City	State	Zip Code
Secretary/Clerk Name (First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Attorney (First & Last Name, Firm)	Phone	Email Address	
Address	City	State	Zip Code
ADDITIONAL CONTACT INFORMATION:			
Bond Counsel Name if applicable (First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Financial Advisor Name if applicable (First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code

PROJECT INFORMATION:

County where the project is located:	Town or city where the project is located:	When construction is expected to begin:
Brief description of the project:		
Benefits of the project:		

SECONDARY WATER SYSTEM INFORMATION:

Total number of secondary system connections:	Total number of secondary meters to be installed under this application:
Average lot size (acres):	Average irrigated surface per Lot (acres):
Current average secondary water assessment (\$/month, \$/year):	
List water sources:	
Amount and type of storage (million gallons (MG) or acre-feet (ACFT):	
Describe the secondary distribution system (include the type, e.g. lined or unlined canal/ditch, pipeline, etc.):	

ESTIMATED ANNUAL SECONDARY WATER USE BEFORE AND AFTER METER INSTALLATION:

Estimated average water use per lot BEFORE meter installation (acre-feet):	Estimated average water use per lot AFTER meter installation (acre-feet):
Estimated water conserved by meter installation (acre-feet):	

FUTURE NEED FOR WATER:

Do you currently anticipate a future secondary water shortage? If so what year will this next occur?	If you anticipate a future water shortage, please estimate the volume of water shortage for the first year (acre-feet):
Do you anticipate that water use reductions, due to the installation of meters, will alleviate your anticipated future water shortages? Why? With the installation of meters, as proposed, what year do you anticipate a secondary water shortage and the need to develop additional water?	Please describe the project timeline for purchase and installation of the meters, including the date installations will begin and the date the project will be complete:

PROPOSED FINANCING PLAN: (See policy below)**PROJECT WATER RIGHTS:**

American Rescue Plan Act Grant (Up to 70% of Total Cost)	\$	%	List or attach all relevant water rights numbers (may also include decrees, diligence claims, change applications, and exchange applications):
Applicant Funds (4.5% to 30% of Total Cost)	\$	%	
Board of Water Resources Loan (0% to 25.5% of Total Cost)	\$	%	
Other (Specify)	\$	%	
TOTAL	\$	100%	

POLICY REGARDING COST-SHARING:

The applicant may request American Rescue Plan Act (ARPA) grant funds up to 70% of the total project cost. If the applicant cannot cover the remaining 30% cost share, the applicant may request financing assistance through the Board of Water Resources’ revolving loan funds up to 25.5% of the total project cost. The Board’s financing will be repaid at 1% interest over a period not to exceed five years less than the warranty on the meters. The remaining is expected to be paid by the applicant. The Board’s share of the project will also include a nominal administrative fee for costs incurred by the Division of Water Resources for project administration. This fee will be included in the feasibility report presented to the Board. The Board’s cost-share will be repaid by the applicant according to the terms set by the Board of Water Resources at the time funds are committed to the project. The administrative fee will not be charged if the project is found infeasible, denied by the Board, or if the application is withdrawn.

ACKNOWLEDGEMENT AND SIGNATURE:

By signing and submitting this application, you acknowledge that you:

- (1) Are authorized to make an application for assistance on behalf of the applicant.
- (2) Have read [H.B. 242 Secondary Water Metering Amendments](#) governing the distribution and use of grant funds
- (3) Have read the [“Guidelines for Board of Water Resources Financial Assistance”](#) if applying for Board loan funds.
- (4) Are a qualified applicant and accept the terms and conditions enumerated herein, in Utah Admin. Code R653-10, and in the Guidelines for Board of Water Resources Financial Assistance (if applicable).
- (5) Agree to provide secondary water customers with a monthly water use statement that a) includes an educational component on water conservation; and/or b) charges customers according to metered usage on a tiered conservation rate structure.
- (6) Agree to a) commit all project grant funds through contract no later than December 31, 2024; and b) spend all project grant funds and complete construction of the project no later than December 31, 2026.
- (7) Verify that the information provided in this application is accurate and any estimates or projections submitted are based on sound professional judgement and the best available data.

Name of Authorized Agent

Date

Please type in your signature rather than print and sign, then attach this digital original to your e-mail

– Complete pages 4 through 6 to apply for a Board of Water Resource Loan –

TO BE COMPLETED BY THE MEMBER OF THE BOARD OF WATER RESOURCES ASSIGNED TO THE AREA:

I have reviewed this application and forwarded it to the staff of the Division of Water Resources to prepare a feasibility report.

Comments (if any):

Board Member

Date



APPLICATION FOR FINANCIAL ASSISTANCE
Utah Board of Water Resources

(FOR OFFICE USE ONLY)	Rev. 9/29/20
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If you only require grant funds, click the check box and our staff will discard the Loan Funding pages 4 through 6

INTRODUCTION:
The purpose of this form is for eligible entities to apply for financial assistance from the Utah Board of Water Resources to construct water projects pursuant to *Utah Code Annotated §73-10-8, 22, and 24*. Entities eligible for funding include: non-profit incorporated groups, such as mutual irrigation and water companies; political subdivisions of the state, such as cities, towns, and districts; the federal government; and Native American tribes. For a full description of the policies and procedures associated with these funds, please see [Utah Administrative Code R653-2-1 through 7, and 11.](#)

APPLICATION INSTRUCTIONS:
To submit an application, please follow these steps:

- (1) Fill out this page and the next page of the application, then fill out all of the additional pages that apply: Agricultural, Municipal or Public Water Supply, and Secondary Irrigation, depending on the type of project.
- (2) Attach a detailed cost estimate from a licensed professional engineer, a project map, and any other pertinent information (grant applications, studies, plans, etc.).
- (3) Sign and date the completed application.
- (4) Email (preferred) or mail the completed application to:

Shalaine DeBernardi, Project Funding Manager
Utah Division of Water Resources PO Box 146201
Salt Lake City, UT 84114
shalainedebernardi@utah.gov, 801-652-1668

CONTACT INFORMATION:			
Applicant (Irrigation Company, Municipality, District, etc.)		Federal Tax Identification Number	
Official Business Address	City	State	Zip Code
President, Chairman, Mayor, etc. (First & Last Name, Title)	Phone	Email Address	
Address	City	State	Zip Code
Primary Contact (If different from President, Chairman, Mayor, etc. above)	Phone	Email Address	
Address	City	State	Zip Code
Secretary, Clerk, Treasurer, Finance Director (First & Last Name, Title)	Phone	Email Address	
Address	City	State	Zip Code
Project Engineer (First & Last Name, Company)	Phone	Email Address	
Address	City	State	Zip Code
Attorney (First & Last Name, Firm)	Phone	Email Address	
Address	City	State	Zip Code

PROJECT INFORMATION:		
County where project is located	Distance & direction from nearest community (ex. "3 miles west of Nephi")	When construction is expected to begin

Brief Description of Project

Benefits of Project

PROPOSED FINANCING PLAN: (See policy below)		PROJECT WATER RIGHTS:
Board of Water Resources	\$	List or attach all relevant water rights numbers (may also include decrees, diligence claims, change applications, and exchange applications).
Applicant	\$	
Other (Specify)	\$	
Other (Specify)	\$	
TOTAL	\$	

POLICY REGARDING COST-SHARING:

The Board’s cost-share of the project typically does not exceed 85% of the total project cost. The Board’s share of the project will also include a nominal administrative fee for costs incurred by the Division of Water Resources for project administration, investigation, engineering, and construction observation. This fee will be added to the project's total cost. The Board’s cost-share will be repaid by the applicant according to the terms set by the Board of Water Resources at the time funds are committed to the project. The administrative fee will not be charged if the project is found infeasible, denied by the Board, or if the application is withdrawn.

ACKNOWLEDGEMENT AND SIGNATURE:

By signing below (including electronically typing your name) and submitting this application, you acknowledge that you:

- (1) Are authorized to make application for assistance on behalf of the applicant.
- (2) Have read the [“Guidelines for Board of Water Resources Financial Assistance.”](#)
- (3) Are a qualified applicant and accept the policies and conditions enumerated therein and above.
- (4) Request assistance in constructing the project described.

Name of Authorized Agent _____
Date

Please type in your signature rather than print and sign, then attach this digital original to your e-mail

TO BE COMPLETED BY THE MEMBER OF THE BOARD OF WATER RESOURCES ASSIGNED TO AREA:

I have reviewed this application and forward it to staff of the Division of Water Resources to prepare a feasibility report.

Comments (if any):

Board Member _____
Date

SECONDARY IRRIGATION PROJECT DETAILS



SYSTEM INFORMATION:

# of Secondary System Connections	# of Residential Connections in System
Average Lot Size (acres)	One Share = (Ex. "1 acre-foot")
Average Monthly Secondary Bill or Annual Secondary Assessment (\$)	Average Monthly Drinking Water Bill (\$)
Existing Annual Debt Payments (\$)	Year Debt Will be Repaid
List Water Sources	
Amount and Type of Storage (MG or acre-feet)	
Describe the secondary distribution system (include the type: lined or unlined canal/ditch, pipeline, etc.)	

ESTIMATED ANNUAL OPERATION & MAINTENANCE (O&M) AND WATER CONSERVATION:

Pre-project O&M (\$)	Post-project O&M (\$)
Estimated water conserved by project (acre-feet)	