



2023 | *Secondary and Small System Water Provider*

Exempt System Water Conservation Plan

Checklist

The following items must be included in your conservation plan:

- Water conservation goal
- Implementation timeline and evaluation processes for measuring conservation progress
- Adoption by city/town council for municipalities or company board/shareholders for nonprofit water supply companies

The following items are recommended but not required:

- Title page
- Table of contents
- System profile (water use history and projections)
- Water use
- System water loss
- Exemption status
- Evaluation of conservation measures

Detailed information for each checklist item can be found in the [template Water Conservation Plan](#).