

Secondary Water Provider METERING PLAN Guidelines



Requirements

Secondary water providers should submit a **meter plan** to the Division of Water Resources no later than **Dec. 31, 2025**, unless already fully metered or exempt from metering. Secondary meter plans can be submitted via email to SecondaryMeterInfo@utah.gov.

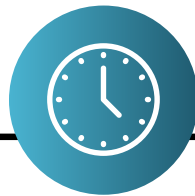
The provider is required to include the following three items in their plan:



Budget

Cost breakdown of full metering:

- Parts
- Labor



Timeline

Anticipated project schedule:

- Start date
- Completion date (can be NO later than **Jan. 1, 2030**)



Financing

How the project will be financed:

- Grants
- Loans
- Out-of-Pocket

Optional

The following items are recommended but not required to be included in the provider's meter plan:

System Profile

- Number of connections
- Service type
- Service area
- Meter model

Contractor Documents

- Schedule of payments
- Project schedule

ARPA Grants & Loans

- ARPA Grant
- Board of Water Resources loan

Progress Report

- Meters installed at the time of report:
 - Quantity
 - Percentage