



ARPA Grant Funding Fifth Round Requirements

SUBMISSION REQUIREMENTS

The following **MUST** be submitted along with the completed application:

1. Proof of **ACTIVE** federal Unique Entity Identification (UEI) number, including expiration date ([SAM.gov/entity-registration](https://sam.gov/entity-registration))
2. [Water conservation plan](#) (submit **one** of the following):
 - Current plan approved by division staff and adopted by entity, **OR**
 - New or updated plan, which will need to be reviewed by division staff and adopted by entity prior to grant contract
3. Completed plans and specifications for metering project (prepared by a professional engineer, licensed in Utah)
4. Project map (digital format, i.e. KMZ, shapefile, etc.)
5. Cost estimate (prepared by professional engineer, licensed in Utah)
 - Include line items (at minimum) for the following:
 - Purchase and installation of meters (separated by size/quantity)
 - Data communication devices (to meet requirements of Utah Code 73-10-34.5(3)(f))
 - Engineering design AND construction management
6. Project timeline:
 - If using a contractor for meter installation, provide **one** of the following:
 - Bid documents and timeline for bid opening, awarding, notice to proceed, etc. **OR**
 - Proof of current/active contract(s)
 - If completing the project **without** a contractor, provide the following:
 - Proof that meters have been ordered
 - Anticipated schedule for each month from October 2025 through October 2026, indicating the following:
 - Number of meters to be installed **AND**
 - Expected grant funds needed (60% of project costs)

