



ARPA GRANT APPLICATION - SECONDARY METERING

(FOR OFFICE USE ONLY)

Rev. 9/26/2025

Application

Number:

Date Received:

INTRODUCTION:

This application is for eligible entities to apply for grant funds made available by the American Rescue Plan Act (ARPA) to the Utah Board of Water Resources, for the purchase and installation of secondary water meters on existing, unmetered pressurized systems. To review and download the statute governing eligibility, distribution and use of the funds, click the following web links:

[Secondary Water Metering Requirements](#) and [Secondary Meter Grant Funds](#)

APPLICATION INSTRUCTIONS:

- (1) Fill out the application completely (all three pages)
- (2) Include all the items listed on the Requirement page
- (3) Read the "Acknowledgement" section on page 3
- (4) Sign and date the completed application.
- (5) Email the completed application (and other required items) to:
secondarymetergrants@utah.gov

For questions, please contact:
Marisa Egbert, PE
Project Funding Section Manager
Utah Division of Water Resources
801-589-4517
marisaegbert@utah.gov

The application MUST be sent to the email address
secondarymetergrants@utah.gov

CONTACT INFORMATION:

Applicant (Irrigation Company, Municipality, District, etc.)

Official Business Address	City	State	Zip Code
Federal Tax ID Number	UEI #	Expiration Date (UEI#)	
President, Chairman, Mayor, etc. (Title, First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Primary Contact (If different from President, Chairman, Mayor, etc. above)	Phone	Email Address	
Address	City	State	Zip Code
Secretary/Clerk Name (First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Project Engineer (Company, First & Last Name)	Phone	Email Address	
Address	City	State	Zip Code
Other (i.e. <u>indicate title</u> - Finance Director, Treasurer, Board Member, etc.)	Phone	Email Address	
Address	City	State	Zip Code

PROJECT INFORMATION:			
County where the project is located		Town or city where the project is located	
When construction is expected to begin			
Brief description of the project			
Benefits of the project			
SECONDARY WATER SYSTEM INFORMATION:			
Total number of secondary system connections		Total number of secondary meters to be installed under this application	
Average lot size (acres)		Average irrigated surface per lot (acres)	
Current average secondary water assessment (\$/month, \$/year)			
List water sources:			
Amount and type of storage: million gallons (MG) or acre-feet (af)			
Describe the secondary distribution system (include the type, e.g. lined or unlined canal/ditch, pipeline, etc.)			
ESTIMATED ANNUAL SECONDARY WATER USE BEFORE AND AFTER METER INSTALLATION:			
Estimated average water use per lot BEFORE meter installation (acre-feet)		Estimated average water use per lot AFTER meter installation (acre-feet)	
Estimated water conserved by meter installation (acre-feet)			
EACH BOX MUST BE FILLED OUT COMPLETELY. THIS IS REQUIRED INFORMATION			
FUTURE NEED FOR WATER:			
Do you currently anticipate a future secondary water shortage? If so what year will this next occur?		If you anticipate a future water shortage, please estimate the volume of water shortage for the first year (acre-feet)	
Do you anticipate that water use reductions, due to the installation of meters, will alleviate your anticipated future water shortages? Why? With the installation of meters, as proposed, what year do you anticipate a secondary water shortage and the need to develop additional water?		Please describe the project timeline for purchase and installation of the meters, including the date installations will begin and the date the project will be complete	
PROPOSED FINANCING PLAN: (See policy below)			PROJECT WATER RIGHTS:
American Rescue Plan Act Grant (Up to 60% of Total Cost)	\$	%	List or attach all relevant water rights numbers (may also include decrees, diligence claims, change applications, and exchange applications)
Applicant Funds (6% to 40% of Total Cost)	\$	%	
Board of Water Resources Loan (up to 34% of the Total Cost)			
Other (Specify)	\$	%	
TOTAL	\$	100 %	

POLICY REGARDING COST-SHARING:

The applicant may request American Rescue Plan Act (ARPA) grant funds up to 60% of the total project cost. If the applicant cannot cover the remaining 40% cost-share, the applicant may request financing assistance through the Board of Water Resources' revolving loan funds up to 34% of the total project cost. The Board's financing will be repaid at 1% interest over a period not to exceed five years less than the warranty on the meters. The remaining is expected to be paid by the applicant. The Board's share of the project will also include a nominal administrative fee for costs incurred by the Division of Water Resources for project administration. This fee will be included in the feasibility report presented to the Board. The Board's cost-share will be repaid by the applicant according to the terms set by the Board of Water Resources at the time funds are committed to the project. The administrative fee will not be charged if the project is found infeasible, denied by the Board, or if the application is withdrawn.

ACKNOWLEDGEMENT AND SIGNATURE (To be completed by authorized agent of the applicant; not consultants):

By signing and submitting this application, you acknowledge that you:

- (1) Are authorized to make an application for assistance on behalf of the applicant.
- (2) Have read [Secondary Water Metering Requirements](#) and [Secondary Meter Grant Funds](#) governing the distribution and use of grant funds
- (3) Have read the ["Guidelines for Board of Water Resources Financial Assistance"](#), if applying for Board loan funds.
- (4) Are a qualified applicant and accept the terms and conditions enumerated herein, in Utah Admin. Code R653-10, and in the Guidelines for Board of Water Resources Financial Assistance (if applicable).
- (5) Agree to provide secondary water customers with a monthly water use statement that:
 - a) includes an educational component either on a monthly statement or by a customer specific Internet portal that provides information on the customer's usage more frequently than monthly; and/or
 - b) charges customers according to metered usage on a tiered conservation rate structure – see Utah Code 73-10-34(4)(b)(vi)(A).
- (6) Agree to
 - a) submit reimbursement requests or reports **on a monthly basis**; and
 - b) submit final reimbursement requests for ARPA funds by October 31, 2026.
- (7) Verify that the information provided in this application is accurate and any estimates or projections submitted are based on sound professional judgement and the best available data.

Name of Authorized Agent

Date

Please type in your signature rather than print and sign, then attach this digital original to your e-mail

Complete 4-6 for loan

TO BE COMPLETED BY THE MEMBER OF THE BOARD OF WATER RESOURCES ASSIGNED TO AREA:

I have reviewed this application and forward it to staff of the Division of Water Resources to prepare a feasibility report.

Comments (if any):

Board Member

Date